

TECHNOLOGY AT C.W. PERRY

ACCEPTABLE USE OF TECHNOLOGY

All students are required to sign the “Responsible Use Agreement” concerning the appropriate use of technology equipment and sites. Students found using technology inappropriately will have their access terminated for a specified amount of time or possibly for the entire year. The policy must be signed and returned before students are allowed access to technology.

Alberta School Act:

Students: Section 12

A student shall conduct himself or herself so as to reasonably comply with the following code of conduct:

(h) refrain from, report and not tolerate bullying or bullying behaviour directed toward others in the school, whether or not it occurs within the school building, during the school day or by electronic means;

While C.W. Perry students are encouraged to bring in technological devices that assist in and augment learning, it is important that students also use this technology responsibly. As a general guideline, when students are using technology, it is important to consider/frame their use by asking themselves three questions, which represent what we believe is an effective and productive use of any kind of device or tool that accesses the knowledge of the wider community:

- When using technology am I watching out for and respecting myself and others.
- Is my use of technology adding to, or assisting in, my learning?
- Am I using my technology in a responsible manner?

It is the position of the school that C.W. Perry students should not be on any form of social media without the express and direct involvement of the parent, who should be monitoring their child’s activity and the activity of the people their child may be contacting via social media. If bullying behaviour is occurring between C.W. Perry students, students are asked to end the conversation immediately and bring in copies of the correspondence for administration to address. In order to help ensure a safe and productive school environment, students engaging in unhelpful and hurtful behaviour over the internet will be dealt with seriously.

We ask all students that before they Facebook, text, tweet, or post to Instagram (or any other social media format) that they THINK prior to making the posting and ask themselves:

- T Is it True?
- H Is it Helpful?
- I Is it Inspiring?
- N Is it Necessary?
- K Is it Kind?

GMAIL ACCOUNTS

Rocky View Schools has been working with Google to create a secure online environment that provides students access to a wide range of Google products in which students can work. These products include, but are not limited to, GMail, Google Docs, Google Classroom, and Google Sites. Through the use of a number of these tools, students will be able to do their class work, collaborate with one another, and work outside the walls of a traditional classroom. Students are granted their own username and password for a Google account that is controlled by the school division, in conjunction with Google, and have the ability to send and receive email from any account. Students and parents are required to complete and sign the "Responsible Use Agreement" prior to receiving an active username and password.

CELL PHONES AND TEXTING

Adequate access to telephones is provided to students within the school should they need to use them, or should parents need to contact their children. We request that students do not use their cell phones (or other hand-held devices) during class time. Cell phones must remain unseen in the classroom. Students can choose to leave their cell phone in their locker or on their person, but at no point should the teacher see the student using the device during class time. It is also recommended that these devices be labelled, as they are the responsibility of the owner. Cell phones and other personal devices generally should be used only by the student and not shared with others.

With respect to home/school communication we ask that parents please refrain from texting or their child during class time. If there is an important message that needs to be relayed to your child, please contact the office or wait until lunch (11:55am -12:40pm Mon to Thu and 11:15am - 12:00pm Fri) or after school to contact your child.

For consistency we ask that teachers take the cell phone away for a class period on the first warning. On the second occasion the teacher will ask the student to give the cell phone for a longer period of time, not necessarily the full day. On the third time, the teacher will refer the matter to administration. On no occasion should a cell phone be kept overnight by a teacher.

PERSONAL DEVICES

CW Perry is a 1:1 school. Students in grades 7 and 8 are highly encouraged to bring a laptop to school. These devices are to be used only by the student and not shared with others.

During snack and lunch times, students will also be asked to put away their digital devices in order to ensure that they have sufficient time to eat and to actively socialize with one another. All use of digital devices must be school appropriate, and games played on digital devices must not contain excessive gore or violence. The use of digital devices in the classroom is under the direction and guidance of the classroom teacher.

MAC AND IPAD CARTS

We are fortunate to have several MAC and iPad carts for classrooms to use. When possible teachers are asked to avoid having students transport MAC/iPad carts to and from classrooms to avoid injuries to students and damage to equipment. When students have been asked to transport MAC carts, it is important that the students selected can manage the responsibility.

DIGITAL IMAGES

Rocky View Schools' privacy policy states that schools and classrooms are not considered public places and, as temporary custodians, schools are responsible for protecting the privacy of students while they are at school.

All images taken within the school environment, or at school activities, are not public images and can only be used responsibly within the confines of CW Perry School. The production of images will only occur to work on lessons and to enhance learning. Publishing of images on social media or the internet (ie: Tumblr, Instagram, Facebook, etc) is strictly forbidden.

Students using Personally Owned Devices (PODs), or technology provided by CW Perry School, must adhere to the "Responsible Use Agreement" in addition to the following rules:

- Images are not to be printed or reproduced in any form without prior consent.
- Images deemed inappropriate, or no longer of use, will be deleted upon request.
- PODs are to be used only by the student and not shared with others.
- Students are responsible for storing, managing and caring for their PODs.